

**THE NORTH SHORE WATER COMMISSION
MEETING OF APRIL 8, 2009**

A meeting of the North Shore Water Commission was held at the Filtration Plant, 400 West Bender Road, Glendale, Wisconsin on Wednesday, April 8, 2009.

Meeting was called to order at 7:30 A.M.

Present: Michael West, Chairperson, Richard Maslowski, Dan Naze and Alternate Bill Huegel

Also present: Eric Kiefer, Plant Manager

Absent: Alternates Susan Robertson, Fox Point and Richard Foster, Whitefish Bay

It was moved by Mr. Maslowski and seconded by Mr. Naze that the minutes of the meeting held March 10, 2009 be approved as submitted. The motion carried unanimously.

It was moved by Mr. Maslowski and seconded by Mr. Naze that the minutes of the special meeting held March 27, 2009 be approved as submitted. The motion carried unanimously.

The monthly report of plant operations was placed on file without motion.

MONTHLY BILLS

It was moved by Mr. Maslowski, seconded by Mr. Naze and unanimously carried that the following bills for the month of March, 2009 be approved and authorization was given to the Fiscal Agent to make such payments:

Eric Kiefer (reimb: postage, leak-test, employee photos, picture frame, WWA reg.)	249.24
AT&T (local & long dist at Klode)	51.67
AT&T Mobility (est-cell phone service)	98.01
Badger Meter, Inc. (8" magmeter spare: master meter)	2,590.53
Boardman Law Firm (legal service for wholesale water agreements)	2,975.00
Bob Lurie Glass Corp (window replacement)	965.00
Bonestroo (general service contract: flushing program, hydraulic modeling)	2,080.95
Bonestroo (containment area contract: design)	1,600.00
Brenntag Great Lakes (treatment chemical: aqua ammonia)	1,124.40
CDWG (UPS for computer)	50.44
Cintas First Aid & Safety (first aid supplies)	31.30
Cintas (uniform & janitorial supply)	360.43
Citgo (fuel for truck)	49.44
Daily Reporter (advertisement of SCADA bid)	99.74

Diversified Benefit Services (section 125 plan admin)	81.68
Emerson (Software license for SCADA system)	664.03
Fisher Scientific (lab supplies)	75.00
Fuchs & Boyle (legal service)	448.50
General Chemical (treatment chemical: alum)	5,418.31
Glendale Water Utility (storm & environmental charge)	377.45
Grainger (plant supplies: general, hardware, janitorial, lighting)	303.69
Great Lakes Excavating (snow plowing)	280.00
Hach (lab supplies)	539.44
Holt Electric (replacement drives for hypochlorite pumps)	664.15
Industrial Towel and Uniform (plant supplies: towel and matt service)	164.44
KA Steel (treatment chemical: sodium hypochlorite)	5,651.02
Lab Safety Supply (plastic trays for sodium hypochlorite pumps)	268.15
Lincoln Contractors Supply (equipment for chemical feed contain. Project)	125.76
M&I Bank (safe deposit rental-annual renewal)	63.00
McMaster-Carr (materials for const. of chem. tables-fiberglass & padlocks)	1,205.93
Nalco (treatment chemical: polymer)	773.14
Office Depot (office supplies)	101.74
Barbara Patin (secretarial services)	90.00
Pristine Water (treatment chemical: phosphates)	1,460.00
Saginaw Control & Engineering (replacement enclosures for sodium hypo system)	1,391.73
Time Warner (remote site com. & Internet service)	792.76
U.S. Cellular (phone service-est.)	7.10
UPS Store #1971 (shipping)	128.75
Underwriters Lab. (water analysis)	268.00
Valley Hydro Excavation (pothole 24" Fox Point main for accurate location)	1,350.00
Village Ace Hardware (plant supplies: general, hardware)	35.95
Village of Whitefish Bay (phone service)	238.63
Waste Mgt of Milwaukee (waste disposal service)	286.73
We Energies (Klode electric-est)	3,400.00
We Energies (Bender electric)	12,837.14
We Energies (Klode gas)	8.12
We Energies (Bender gas)	5,189.94
Wilkens-Anderson (lab supplies)	306.45
William/Reid LTD LLC (chemical feed tanks, pump, brackets, fittings)	3,134.01
Wisconsin State Laboratory of Hygiene (fluoride analysis)	20.00
Wisconsin Water Association (registration for treatment ops seminar)	90.00

SUB-TOTAL

60,566.89

<u>Maintenance Reserve</u>	
B&B Electronics (SCADA hardware)	990.25
Badger Meter (6" magmeter for Henry Clay Meter Replacement Project)	2,315.00
Bonestroo (Henry Clay meter replacement contract: design)	1,250.00
Emerson (SCADA equipment for upgrade)	19,184.50
Graybar (SCADA equipment for upgrade)	221.40
McMaster-Carr (SCADA equipment)	1,371.74
Process Research (lead and copper study)	900.00
Underwriters' Lab (lead and copper study)	828.00
We Energies (Installation of electric service for Henry Clay project)	1,664.00
William/Reid LTD LLC (chemical feed scales)	10,500.00
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SUB-TOTAL	39,224.89
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TOTAL	99,791.78
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FENCE AND LIGHTING PROJECT PAYMENT REQUEST

It was moved by Mr. Maslowski, seconded by Mr. Naze and unanimously carried that the Commission approve the second payment request from Bonestroo for engineering services for this project in the amount of \$1,105.00.

AMMONIA FEED SYSTEM PROJECT

It was moved by Mr. Maslowski, seconded by Mr. Naze and unanimously carried that the Commission approve the eighteenth payment request from Bonestroo for engineering services for this project in the amount of \$812.80.

2008 WATER QUALITY REPORT

Mr. Kiefer provided a draft of the proposed 2008 Water Quality Report to Commissioners. This document must be distributed to all residents in the three municipalities by the end of June.

After some discussion, it was moved by Mr. Naze, seconded by Mr. Maslowski and unanimously carried that the report be approved, as amended, for distribution to the three municipalities.

MANAGER'S REPORT OF OPERATIONAL PROJECTS

1. Chemical containment area has been sealed with epoxy-based paint and is ready for installation of chemical feed equipment and new SCADA equipment. Project is on schedule for completion during the first week of May.
2. Plant staff has been working with We Energies and the City of Mequon to prepare for change in ownership of water utility.

3. Henry Clay meter replacement is scheduled for the week of April 13th. Glendale and Whitefish Bay are working with the Commission to ensure utility equipment is operational during project and to divert traffic away from intersection.
4. Plant Manager met with DNR and Process Research to discuss lead and copper monitoring results. DNR is pleased with results and has agreed to maintain current triennial monitoring requirements provided results are within acceptable levels this year.
5. The location of the Fox Point high service main by the finished water reservoirs was verified using potholes; layout of fence has been adjusted accordingly.
6. Plant staff met with Whitefish Bay and Bonestroo to begin development of a unidirectional flushing program targeting areas of high water age.
7. Plant staff has nearly completed stripping and waxing of high-traffic areas within the plant. Completion is anticipated next week.

CLOSED SESSION

It was moved by Mr. Maslowski, seconded by Mr. Naze and unanimously carried by roll call vote that the Commission convene into closed session pursuant to Section 19.85 (1)(c) of Wisconsin Statutes to consider current staffing issues, continued employment of a temporary employee and the possibility of the creation of a part-time bookkeeper position.

The Commission reserved the right to reconvene into regular session to take action relating to these issues.

The Commission reconvened into regular session at 8:15 A.M.

MEMORANDUM OF UNDERSTANDING REGARDING STAFF ISSUES

It was moved by Mr. Maslowski, seconded by Mr. Naze and unanimously carried to authorize the Chairman to execute a side letter of agreement to be included in the Local 1486 AFSCME contract for 2009 entitled Supplement to Memorandum of Understanding Regarding Staffing Issues related to an agreement reached between the Union and the Commission.

There was no further regular business and the meeting adjourned at 8:17 A.M. The next scheduled meeting of the Commission will be Wednesday, May 13, 2009.

Barbara C. Patin, Recording Secretary