

**THE NORTH SHORE WATER COMMISSION
MEETING OF AUGUST 14, 2008**

A meeting of the North Shore Water Commission was held at the Filtration Plant, 400 West Bender Road, Glendale, Wisconsin on Wednesday, August 14, 2008.

Meeting was called to order at 7:30 A.M.

Present: Michael West, Chairperson, Richard Maslowski, Mary Jo Lange and Glendale Alternate William Huegel

Also present was Plant Manager Eric Kiefer and Jonathan Lee

Absent: Alternate Susan Robertson, Fox Point

It was moved by Mr. Maslowski and seconded by Ms. Lange that the minutes of the meeting held July 9, 2008 be approved as submitted. The motion carried unanimously.

It was moved by Ms. Lange and seconded by Mr. Maslowski that the minutes of the special meeting held July 15, 2008 be approved as submitted. The motion carried unanimously.

UPDATE ON SALE OF WE ENERGIES WATER DIVISION

Mr. Steve Schulz of Ruckert & Mielke, representing the City of Mequon, was present and provided a brief overview of the potential sale of the water system serving Mequon by the City of Mequon from WE Energies. Milwaukee is the primary provider of water to Mequon and Thiensville, but Mequon would like the North Shore Water Commission to remain the primary provider of water for Bayside and supplement Mequon water in the case of an emergency.

The sale is contingent upon the success of a referendum that will be voted on by Mequon residents at the September 9, 2008 election. If the referendum passes, Mequon would like to transfer the current agreement with NSWC from WE Energies to Mequon with certain provisions re-opened for negotiation.

DISCUSSION OF W/S WATER SALES & WATER CONVEYANCE AGREEMENTS

Plant Manager Eric Kiefer provided a report on the current agreements we have with WE Energies and spoke about the options the Commission should consider in any re-negotiations of the agreements.

It was the consensus of the Commission members that this matter be placed on the next meeting in September, which will follow the September election and results of the referendum.

The monthly report of plant operations was placed on file without motion.

MONTHLY BILLS

It was moved by Mr. Lange seconded by Mr. Maslowski and unanimously carried that the following bills for the month of August, 2008 were approved and authorization given to the Fiscal Agent to make such payments:

Eric Kiefer (petty cash reimb: stamps, food)	60.87
American Water Works Association (educational material)	208.50
Andwin Scientific (lab supplies)	249.00
Appleby Décor Centre (paint)	680.79
AT&T (local service for Klode)	29.09
AT&T (long distance service for Klode)	45.21
AT&T Mobility (service for cell phones)	161.70
Badger Instrument Service, Inc. (calibration & inspection of instrumentation)	186.80
Cintas (first aid supplies)	89.65
Cintas (uniform)	314.14
Citgo (fuel for truck)	84.02
CTW (Pump inspection)	180.00
Davis & Kuelthau (legal services)	153.00
Fisher Scientific (lab supplies)	402.04
Grainger (plant supplies)	372.78
Hach (lab supplies and replacement chlorine analyzer)	3,479.54
Hawkins (treatment chemical: potassium permanganate)	1,509.33
Idexx (lab supplies)	779.03
Industrial Towel and Uniform (plant supplies)	256.63
Lee's Contracting (brackets and welding)	754.00
Liquid Asset Diving Service (inspection of intake & wet well)	4,315.00
Milwaukee Insulation Co. (pipe wrap)	1,210.80
Milwaukee Journal Sentinel (CCR notification)	361.70
Nalco (treatment chemical: polymer)	710.21
Barbara Patin (secretarial services)	90.00
Pristine Water (treatment chemicals: phosphates)	665.00
QuickBooks (checks)	123.53
Starnet (level indicator materials)	219.94
Superior Chemical Corp. (janitorial supplies)	135.20
Time Warner (remote site com. & Internet service)	814.75
U.S. Cellular (phone service-est.)	7.10
UPS Store #1971 (shipping-June)	24.94
Underwriters Lab. (water analysis)	78.00
Village Ace Hardware (plant supplies and lawn mower)	383.14
Village of Whitefish Bay (phone service-est)	90.00
Village of Whitefish Bay (Klode electric service: 6/2/08 to 7/1/08)	4,806.65
Waste Mgt of Milwaukee (waste disposal service)	294.94
WE Energies (Bender electric)	18,577.05
WE Energies (Bender gas service)	101.39
WE Energies (Klode gas service)	24.14
Wisconsin State Laboratory of Hygiene (water analysis)	20.00
Wisconsin Water Association (annual conference)	390.00

Maintenance Reserve

Projects Approved in 2007

Underwriters Laboratories Inc. (lab testing for lead & copper study)	2,670.00
PolyScience (chiller unit for ammonia feed project)	7,651.00
Lee's Contracting (chiller coil for ammonia feed project)	1,375.00

TOTAL \$55,135.60

RENEWAL OF INSURANCE COVERAGE

Eric Kiefer provided bids received from three insurance carriers for Workers Comp and Liability insurance coverage for 2009. It was Eric's recommendation that the Commission accept the R & R Insurance proposal.

It was moved by Ms. Lange, seconded by Mr. Maslowski and unanimously carried that the Commission renew our current coverage with R & R Insurance for Workers Compensation, Liability, Auto and Boiler & Machinery for 2009 coverage at an estimated premium of \$35,494.

UPDATE ON AMMONIA FEED PROJECT

Bids will be opened for the Ammonia Feed Project today. It was the consensus of the members that a Special Meeting be set for next Wednesday, August 20, 2008 at 7:30 A.M. to award a contract for this project.

PAYMENT REQUESTS FOR IDSE AND AMMONIA FEED PROJECTS

It was moved by Mr. Maslowski, seconded by Ms. Lange and unanimously carried that the Commission approve the twelfth payment request from Bonestroo for engineering services in the amount of \$6,050.25.

It was moved by Ms. Lange, seconded by Mr. Maslowski and unanimously carried that the Commission approve the second payment request from the Faust Company for construction in the amount of \$74,421.10.

MANAGERS REPORT OF OPERATIONAL PROJECTS

1. Low lift pump #3 is out of service because of a mechanical problem; CTW is scheduled to repair pump next week.
2. Diver has inspected intake, shore well, and the potassium permanganate feed system. Although two of the three diffuser rings at the intake have restricted flow, no zebra or quagga mussels are accumulating. Extensive maintenance is necessary and will be scheduled for next year.
3. Member communities and We Energies met at the plant to discuss the upcoming conversion of free chlorine to chloramine disinfection.
4. Based on our lead and copper study, it is now apparent that a 100% orthophosphate-based corrosion inhibitor is the best chemical to reduce lead and copper levels in the distribution system. The DNR has given us approval to switch chemicals provided we continue monitoring as planned.

5. Repairs were made to the SCADA system at Klode Park so that raw water pump #4 could be operated remotely from the plant.
6. Computer Administrator has evaluated SCADA system and has developed a plan to replace RTU2.

CLOSED SESSION

It was moved by Mr. Maslowski and seconded by Ms. Lange and unanimously carried by roll call vote that the Commission convene into closed session pursuant to Section 19.85 (1)(c) of Wisconsin Statutes to consider creating a temporary Relief Operator Technician position. The Commission reserved the right to reconvene and take action on any matters discussed in closed session.

The Commission reconvened into regular session and it was moved by Mr. Maslowski, seconded by Ms. Lange and unanimously carried to authorize the plant manager to advertise, interview and screen candidates for the position of Relief Operator Technician and bring back a recommendation to the Commission for filling that position.

SUCH OTHER MATTERS

Mary Jo Lange announced that she will be leaving Whitefish Bay and therefore resigning her position on the North Shore Water Commission effective September 3, 2008.

There being no further regular business the meeting adjourned to a special meeting scheduled for Wednesday, August 20, 2008. The next regular meeting will be held Wednesday, September 10, 2008.

Barbara C. Patin, Recording Secretary