

**THE NORTH SHORE WATER COMMISSION
MEETING OF DECEMBER 9, 2009**

A meeting of the North Shore Water Commission was held at the Filtration Plant, 400 West Bender Road, Glendale, Wisconsin on Wednesday, December 9, 2009.

Meeting was called to order at 7:30 A.M.

Present: Richard Maslowski, Chairman, Michael West and Dan Naze

Also present: Eric Kiefer, Plant Manager, Duane Ziege, plant staff and Bill Huegel, Glendale Alternate.

Absent: Alternates Susan Robertson, Fox Point and Richard Foster, Whitefish Bay

It was moved by Mr. West and seconded by Mr. Naze that the minutes of the meeting held November 11, 2009 be approved as presented. The motion carried unanimously.

The monthly report of plant operations was placed on file without motion.

MONTHLY BILLS

It was moved by Mr. West, seconded by Mr. Naze and unanimously carried that the following bills for the month of December, 2009 be approved and authorization was given to the Fiscal Agent to make such payments:

Able Field Services (Glendale meter pit valve inspection & meter swap assistance)	3,750.00
Advanced Integrated Security Systems (alarm monitoring)	540.00
AT&T (local & long dist at Klode)	53.41
Barbara Patin (secretarial services)	90.00
Batteries Plus (batteries)	180.88
Brenntag (treatment chemical: aqua ammonia)	1,107.40
Cintas (uniform and janitorial supplies)	418.84
Cintas First Aid & Safety (first aid supplies)	108.40
Davis & Kuelthau (legal services)	749.50
Diversified Benefit Services (section 125 plan administration)	80.00
Fastenal (basin repair supplies)	58.08
Fisher Scientific (lab supplies)	134.24
General Chemical (treatment chemical: alum)	5,389.27
Grainger (painting supplies, hot water pumps, gloves, tubing)	443.53
Hach (lab supplies)	2,597.54
Holt Electric (replacement part for drive)	4.88
Idexx (lab supplies)	665.59
ITU (matt and towel service)	159.31
KA Steel (treatment chemical: sodium hypochlorite)	5,904.20
McMaster-Carr (hardware)	42.87
Modular Piping Supply (payment correction)	1.67

Mulcahy/Shaw Water (UV supplies)	3,011.93
Office Depot (office supplies)	47.42
Pristine Water Solutions (treatment chemical: phosphate)	2,052.60
Rotroff Jeanson & Co (accounting services)	875.00
Supercircuits (replacement camera)	205.15
Superior Chemical Corp (janitorial supplies)	40.70
Time Warner Cable (internet service)	751.76
Underwriters Labs (water analysis)	73.00
UPS Store (shipping)	136.84
Urich Lock (rekey locks at Bender facility)	310.00
US Cellular (cell phones)	55.58
Village Ace Hardware (general supplies, outdoor light fixture)	75.52
Village of Fox Point (fuel for truck)	106.28
Village of Whitefish Bay (Bender phone)	250.31
Waste Management (waste disposal)	316.48
We Energies (Bender electric)	11,690.28
We Energies (Bender gas)	1,051.24
We Energies (Klode electric)	4,057.14
WE Energies (Klode gas, Henry Clay electric)	22.94
Weimer Bearing & Transmission (basin repair supplies)	130.86
Wisconsin Dept of Ag., Trade, and Cons. Protection (lab certificate renewal)	680.00
Wisconsin State Lab of Hygiene (fluoride analysis, proficiency testing enrollment)	533.00

SUB-TOTAL \$48,953.64

Maintenance Reserve

Faust Company (School Road and Green Tree meter replacement project)	27,364.00
McMaster-Carr (SCADA Hardware)	188.74
Saginaw Control (SCADA Hardware)	86.84
Strand Associates (boiler replacement engineering)	282.00

SUB-TOTAL \$27,921.58

TOTAL \$76,875.22

BOILER REPLACEMENT

It was moved by Mr. Naze, seconded by Mr. West and unanimously carried that the Commission approve payment #2 to Zien Inc. for the Boiler Replacement Project in the amount of \$12,635.70. Funds to come from Maintenance Reserves.

2010 CHEMICAL BIDS

It was moved by Mr. Naze, seconded by Mr. West and unanimously carried that the following chemical bids for 2010 be approved:

<u>CHEMICAL</u>	<u>VENDOR</u>	<u>BID PRICE</u>
Ammonium Hydroxide	Hydrite	\$0.230/lb
Chlorine	KA Steel	\$0.61/gallon
Hydrofluosillic Acid	Alexander Chemical	\$720 per ton
Liquid Aluminum Sulfate	General Chemical	\$476/dry ton
Phosphate	Pistine - SK-7661	\$376.75/drum
Polymer	Nalco	\$0.86/lb

ACH TRANSACTIONS

It was moved by Mr. West, seconded by Mr. Naze and unanimously carried that the Plant Manager is authorized to initiate ACH transactions with service providers or financial institutions that administer or manage employee benefits including the Commission's Section 125 Flexible Benefit Plan and Deferred Compensation.

DISTRIBUTION WATER METERING

The Plant Manager provided a water distribution memo to Commission members, which included a complete list of all distribution meters at various locations that are maintained by the North Shore Water Commission.

PLANT MANAGER'S REPORT

1. The new boiler is now operational; it appears the project will be 100% complete by the week of December 21st.
2. Bonestroo revised our hydraulic model for the IDSE and is in the final stages of submitting all required exhibits to the EPA for compliance to the Stage 2 Disinfection Byproducts Rule.
3. Annual CPR first aid and bloodborne pathogen training was conducted by the American Red Cross.
4. All locks at the Bender facility were rekeyed except for two exterior doors on the west side of the building; locking mechanism for these doors was made of plastic and could not be serviced.
5. Working Foreman trained the Operator Technicians on UV system maintenance; it is anticipated that future UV maintenance will be scheduled for night and weekend shifts.
6. Filter #2 is undergoing a trial whereby all water at the very start of the filter run and all water right before a backwash is being sent to waste instead of being accepted as filtered water; although relatively very little water is wasted during this process, it is anticipated that filter water quality will noticeably improve.

7. Plant Manager has entered into the following agreements in accordance to the purchasing policy.
- Time Warner Cable: renewal of 3-year agreement for internet service for video and data communication to Klode Park, Fox Point standpipe, Glendale standpipe, and Whitefish Bay tower; \$152.96 per month per site.
 - Zien: change order to deduct \$550 to reuse existing concrete pad—Boiler Replacement Project.
 - Strand Associates: change order to add \$550 for drawing changes—Boiler Replacement Project.
 - Faust Company: change order to add \$6,014 for modifications that were out of scope of the original agreement to replace the Green Tree and School Road meters.

There was no further regular business and the meeting adjourned at 8:10 A.M. The next meeting is scheduled for Wednesday, January 13, 2010.

Barbara C. Patin, Recording Secretary