

**THE NORTH SHORE WATER COMMISSION  
MEETING OF MARCH 10, 2009**

A meeting of the North Shore Water Commission was held at the Filtration Plant, 400 West Bender Road, Glendale, Wisconsin on Tuesday, March 10, 2009.

Meeting was called to order at 7:30 A.M.

Present: Michael West, Chairperson, Richard Maslowski, James Grassman and Alternate Bill Huegel

Also present: Eric Kiefer, Plant Manager, Tom Nennig from Bonestroo, Mequon City Administrator Lee Szymborski and William Mielke representing the City of Mequon

Absent: Alternates Susan Robertson, Fox Point and Richard Foster, Whitefish Bay

It was moved by Mr. Maslowski and seconded by Mr. West that the minutes of the meeting held February 11, 2009 be approved as submitted. The motion carried unanimously.

The monthly report of plant operations was placed on file without motion.

UNMETERED WATER TRANSFER

Mr. Kiefer reported that during a water main break on January 30, 2009 unmetered water was transferred from Glendale to Whitefish Bay through the Henry Clay meter that is inoperable at this time. It was recommended that an adjustment be made on the monthly Summary of Operations for January to reflect estimated water usage by Whitefish Bay during the main break. It was moved by Mr. Maslowski, seconded by Mr. Grassman and unanimous carried that the January Summary of Operations be revised to account for this usage.

CLOSED SESSION

It was moved by Mr. Maslowski and seconded by Mr. Grassman and unanimously carried by roll call vote that the Commission convene into closed session pursuant to Section 19.85 (1)(e) of Wisconsin Statutes to deliberate and discuss terms of the Wholesale Water Sales Agreement and Water Conveyance Agreement and the potential assignment to the City of Mequon. The Commission reserved the right to reconvene into regular session to act on any matters relating to these issues.

The Commission reconvened into regular session at 8:35 A.M.

It was moved by Mr. West, seconded by Mr. Maslowski and unanimously carried that the Commission refer Amendment Number 8 to Agreement for Water Supply system, City of Glendale, Village of Whitefish Bay and Village of Fox Point, Dated November 26, 1957 and the Consent to Assignment of the North Shore Water Commission Water Conveyance Agreement to the governing boards of the three member communities for favorable action. A special meeting was scheduled for Friday, March 27, 2009 to consider taking further action on this matter.

## MONTHLY BILLS

It was moved by Mr. Maslowski, seconded by Mr. Grassman and unanimously carried that the following bills for the month of February, 2009 be approved and authorization was given to the Fiscal Agent to make such payments:

Eric Kiefer (petty cash reimb: postage)	56.09
Gary Engel (Reimb: certificate renewal)	45.00
American Red Cross (first aid, CRP, and bloodborne pathogen training)	500.00
Aspen Publishers (safety training material & regulation guide)	202.39
AT&T (local & long dist at Klode)	51.67
AT&T Mobility (est-cell phone service)	98.01
Bonestroo (general service contract: flushing program, SCADA bid assist)	510.45
Bonestroo (containment area contract: design)	677.70
Brenntag Great Lakes (treatment chemical: aqua ammonia)	564.70
CDWG (hard drives for server)	281.46
Cintas (uniform & janitorial supply)	467.43
Citgo (fuel for truck)	44.44
Cummins (generator maintenance at Klode & Bender)	2,610.66
Davis & Kuelthau (legal service)	702.00
Diversified Benefit Services (section 125 plan admin)	83.95
Fastenal (materials for chemical feed containment project)	246.58
Fisher Scientific (lab supplies)	321.18
Fuchs & Boyle (legal service)	780.00
Grainger (plant supplies: general, hardware, janitorial, lighting)	521.02
Great Lakes Excavating (snow plowing)	280.00
Hach (lab supplies)	465.36
Home Depot (material for chemical feed containment project)	702.23
Idexx Laboratories (lab supplies: vessels and culture media)	4,418.24
Industrial Towel and Uniform (plant supplies: towel and matt service)	164.44
Intuit (accounting supplies: checks, envelopes, storage container)	232.95
Lincoln Contractors Supply (equipment for chemical feed contain. Project)	626.53
John Mayer (wholesale water rate updated)	110.00
MMSD (sludge analysis and sample collection)	412.00
Office Depot (office supplies)	108.98
Barbara Patin (secretarial services)	90.00
Pristine Water (treatment chemical: phosphates)	1,460.00
Time Warner (remote site com. & Internet service)	792.76
U.S. Cellular (phone service-est.)	7.10
UPS Store #1971 (shipping)	75.74
Underwriters Lab. (water analysis)	256.50
Vacuum, Pump & Compressor (pump replacement)	556.42
Village Ace Hardware (plant supplies: general, hardware)	343.10
Virchow Krause (payment #2 of services in connection with 2008 audit)	2,165.32
Village of Whitefish Bay Water Utility (water bill for Klode)	131.25

Village of Whitefish Bay (phone service)	245.50
Waste Mgt of Milwaukee (waste disposal service)	287.50
We Energies (Klode electric)	3,588.45
We Energies (Bender electric)	11,962.37
We Energies (Klode gas)	8.40
We Energies (Bender gas)	4,907.97
Wisconsin State Laboratory of Hygiene (fluoride analysis)	20.00
<u>Maintenance Reserve</u>	
Bonestroo (Henry Clay meter replacement-engineering)	3,500.00
TOTAL	\$46,683.84

PLANT MANAGER REIMBURSEMENT

It was moved by Mr. Maslowski, seconded by Mr. Grassman and unanimously carried that the Plant Manager be reimbursed \$106.82 for water consumed at his residence for the 2008-09 lead and copper study.

HENRY CLAY METER REPLACEMENT

Tom Nennig, Bonestroo was present and provided a status report on the Henry Clay Meter Replacement Project. Mr. Nennig said that bids have been let and approved with the low bid received from Grunau in the amount of \$17,457. All necessary equipment for the project should be procured by late March.

CHEMICAL CONTAINMENT AREA PROJECT

Mr. Kiefer provided photographs and a schematic of the Chemical Feed Room during construction. He noted that the staff of the North Shore Water Commission did the work and it meets all the DNR requirements.

FENCE AND LIGHTING PROJECT PAYMENT REQUEST

It was moved by Mr. Maslowski, seconded by Mr. Grassman and unanimously carried that the Commission approve the first payment request from Bonestroo for engineering services for this project in the amount of \$2,145.

AMMONIA FEED SYSTEM PROJECT

It was moved by Mr. Maslowski, seconded by Mr. Grassman and unanimously carried that the Commission approve the sixth and final payment request from Faust Company for construction and materials in the amount of \$10,794.80.

CHEMICAL FEED SCALES

It was moved by Mr. Grassman, seconded by Mr. Maslowski and unanimously carried that the Commission authorize the purchase of chemical feed scales for the Chemical Containment Area Project from William Reid for their proposed cost of \$10,500. Funding for this purchase to come from the Maintenance Reserve Fund.

## MANAGER'S REPORT OF OPERATIONAL PROJECTS

1. Foreman and plant staff formed and poured the concrete for the new chemical containment area. In addition, floor penetrations for conduit and chemical feed lines have been cored.
2. Bonestroo and plant staff met with Glendale Water Utility to develop a unidirectional flushing program for “high water age” areas.
3. Red Cross conducted annual first aid, CPR, and bloodborne pathogen training of all personnel.
4. UV reactor #2 has been repaired by Trojan Technologies under warranty—minor programming change was needed.
5. Process Research Solutions prepared a report regarding the water quality monitoring that the NSWC has been conducting since 2008. The change in disinfectants has not adversely affected lead and copper corrosion.
6. Manager has entered into the following agreements in accordance to the purchasing policy.
  - Bonestroo—Amendment to General Service Contract: 2009 hourly rate of pay schedule. Service provided as needed during 2009 for a fee not to exceed \$10,000.
  - Bonestroo—Henry Clay Meter Replacement: lump sum of \$5,000 and reimbursable expenses.

There was no further regular business and the meeting adjourned at 9:20 A.M. The next scheduled regular meeting will be Wednesday, April 8, 2009.

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Barbara C. Patin, Recording Secretary